

The Mount Vernon City Council met May 21, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, Christensen and Rose. Absent: Mayor Jamie Hampton.

Call to Order. Mayor ProTem Marty Christensen called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion made by Rose to approve the Agenda, seconded by Wieseler. Carried all.

Consent Agenda. Motion made by Wieseler, seconded by West to approve the Consent Agenda. Carried all.

1. Approval of City Council Minutes – May 7, 2018 Regular Council Meeting
2. Approval of Cigarette License – Casey's General Store #1599
3. Approval of Liquor License – BIG's
4. Approval of Liquor License – Chameleons Pub and Grill

Public Hearing

Public Hearing for a Resolution Amending the 2017-2018 Fiscal Year Budget (*the public hearing was set at the last meeting and must be held, however staff has determined that the amendment is not necessary*).

Mayor ProTem Christensen declared the Public Hearing open. As there were no comments from the public Mayor ProTem Christensen closed the Public Hearing.

Resolutions for Approval

Resolution #5-21-2018A: Creating the City of Mt. Vernon Poet Laureate Position and Establishing Qualifying Criteria for Appointment. Verbiage change suggestions to the resolution made at the previous meeting have been completed. Those changes included deleting the "must be published" directive. Included in the criteria was that they must have a Mount Vernon mailing address, be at least 16 years of age and have demonstrated writing proficiency. They must also read an original poem at the MV Memorial Day event, develop and present one community presentation and participate in the MV Heritage Days celebration. Motion to approve Resolution #5-21-2018A made by Rose, seconded by West. Roll call vote. Motion passes.

Resolution #5-21-2018B: Support and Financial Commitment for the Main Street Program in the City of Mt. Vernon. Every two years the City must pass a resolution stating their support and financial commitment for the Mount Vernon Main Street Program. This agreement will be in effect from July 1, 2018 to December 31, 2019. Motion to approve Resolution #5-21-2018B made by Wieseler, seconded by Rose. Roll call vote. Motion passes.

Resolution #5-21-2018C: Approving Transfers for Fiscal Year 2017-2018. Rose motioned to approve Resolution #5-21-2018C, FY18 transfers, seconded by Wieseler. Roll call vote. Motion passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. West motioned to approve the Claims List, seconded by Rose. Carried all.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,695.16
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,377.76
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	570.83
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	423.82
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	423.61
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	312.17
ALLIANT IES UTILITIES	ENERGY USAGE-FD	241.40
ALLIANT IES UTILITIES	ENERGY USAGE-PD	236.47
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	202.67
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	63.51
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,928.54
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,216.64
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	454.60
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	82.62
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	62.97
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	44.22
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	43.24
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.05
AMERICAN RED CROSS	FACILTY FEE-POOL	650.00
ARAMARK	RUGS-FD	177.24
BARNYARD SCREEN PRINTER LLC	CTW-T SHIRTS-P&REC	3,010.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	540.00
CARQUEST OF LISBON	EQUIP REPAIR-FD	5.47
CARRICO AQUATIC RESOURCES INC	ADAPTOR-POOL	107.24
CENTURY LINK	PHONE CHGS-PD	51.31
CENTURY LINK	PHONE CHGS-FD	67.79
CONFLUENCE INC	CORRIDOR STUDY	6,250.00
DEREK BOREN	ASST FIRE CHIEF-FD	915.00
DEREK BOREN	PHONE REIMB-FD	300.00
ECHOVISION INC	MISC-PD	129.39
EVER-GREEN LANDSCAPE NURSERY	MULCH-FD	360.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GARY'S FOODS	TRAINING-PD	24.17
GROUP SERVICES INC	INSURANCE-ALL DEPTS	20,753.47
IOWA INSURANCE DIVISION	PERPETUAL CARE FILING FEE-CEM	16.00
IOWA ONE CALL	LOCATES-WAT,SEW	89.10
IOWA SOLUTIONS INC	COMPUTER-MAINT-PD	437.50
IOWA SOLUTIONS INC	COMPUTER MAINT-P&A	187.50
JACOB BUSTER	SEC/TREAS-FD	465.00
JAY A ARNOLD	REFEREE-P&REC	150.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JORDAN AXTELL	REFEREE-P&REC	225.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	14,007.16
MEDIACOM	PHONE/INTERNET-RUT	168.52
MEDIACOM	PHONE/INTERNET-POOL	161.02
MEDIACOM	PHONE/INTERNET-P&A	256.18
MENARDS	SUPPLIES-WAT	312.00
MENARDS	STRAW SHEET,STACKS-RUT	59.97
MIDLAND GIS SOLUTIONS	WEBSITE DEVELOPMENT	5,600.00
MOUNT VERNON ACE HARDWARE	PURCHASES-ALL DEPTS	839.11
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	31.96

MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	82.32
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	9.50
MOUNT VERNON, CITY OF	START UP CASH-POOL	100.00
NATHAN GOODLOVE	FIRE CHIEF PAY-FD	416.67
NATHAN GOODLOVE	PHONE REIMB-FD	300.00
OFFICE EXPRESS	TONER-P&A	419.54
OFFICE EXPRESS	SUPPLIES-POOL	303.93
ONE MISSION FUNDRAISING INC	NOTE CARDS-COMM CENTER	140.00
P&K MIDWEST INC	SUPPLIES-RUT	2.23
PAYROLL	CLAIMS	57,933.47
ROY'S TACOS	CTW FOOD VENDOR-P&REC	230.00
SCHIMBERG COMPANY	WATER FEED-RUT	110.36
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,740.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	15.00
SITE ONE LANDSCAPE SUPPLY	SEED,STRAW MAT-SIDEWALK PROJ	337.14
STAPLES ADVANTAGE	SUPPLIES-P&A	101.03
TASC	FLEX SPENDING SET UP FEE	150.00
TODD VLASEK	SIDEWALK PROJECT ASSESSMENT	2,816.00
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
US CELLULAR	CELL PHONE-PD	204.66
WENDLING QUARRIES	ROAD ROCK-RUT	84.84
WEX BANK	FUEL-PD,WAT,SEW	1,378.35
	TOTAL	139,891.42

Discussion and Consideration of Certified Public Manager Program Application – Nick Nissen – Council Action as Needed. Nosbisch explained that this is a partnership between the State of Iowa and Drake University. Nick will travel once a month to Des Moines for the next 18 months. The cost of the class is \$3,500.00 which the City will pay for but Nissen will reimburse if he were to leave employment within the next four years. Rose motioned approval of Nick's participation and City support in the Certified Public Manager Program, seconded by West. Carried all.

Discussion and Consideration of Master Subscription Agreement with Iowa Interactive, LLC – Council Action as Needed. After researching various firms staff is recommending the use of Iowa Interactive for credit card purchases. The City Attorney has reviewed the agreement. Staff is recommending that the transaction fees associated with the payments be the responsibility of the individuals making the payments. Rose motioned approval of the contract between the City of Mount Vernon and Iowa Interactive, seconded by West. Carried all.

7:10 p.m. Wieseler leaves meeting.

Discussion and Consideration of Hose and Ladder Testing Contract with Firecatt – Council Action as Needed. The Fire Department is asking Council to approve a three year agreement with FireCatt for annual hose and ground ladder testing. All testing is certified to NFPA standards. According to the contract cost for fire hose testing and ladders is priced per foot and will remain the same all three years. Fire Chief Nathan Goodlove explained that the Fire Dept members can do the testing but it has been difficult finding the time to test 8,000 feet of hose. If Firecatt were to do this they would test and bar code every piece of hose. The cost quoted was for a one year contract or a reduced rate for a three year contract. Costs were provided for three options; Fire hose testing, FireCatt provides all labor, Fire hose testing, the FD provides labor and Option 3 which is ground ladder testing. Fire Chief Goodlove said he preferred Option 1 and 3. Motion to approve Options 1 and 3 made by Roudabush, seconded by Rose. Carried all. Absent: Wieseler.

Discussion and Consideration of Lion's Club Request to Paint the Gazebo – Council Action as Needed. The Lion's Club would like Council's approval to paint the Gazebo this year. The color would be the same and all who volunteer would sign an accident waiver. Nosbisch said that work will probably start on a Wednesday because Community Band concerts begin on Tuesday, June 5th. Christensen said that one of the light lenses needed repairs. Along with that, Nosbisch said there are other maintenance items that will be taken care of. Motion to allow the Lion's Club request to paint the gazebo was made by Rose, seconded by West. Carried all. Absent: Wieseler.

Reports to be Received/Filed

Mt. Vernon Police Report. In April Police Chief Shannon said there were 4 reported collisions and 19 reported incidents. Incidents included OWI, public intox, Hit & run as well as more. Officer Gehrke completed the DARE Program. Chief Shannon met with Hiawatha officials regarding Linn County Sheriff Dispatch 28E agreement and also with MSA Professional Services regarding the roundabout audit. The final report is expected in June 2018. Officers worked 20 hours of STEP in April. During enforcement officers contacted 2 OWI contacts, 2 registration violations, 1 insurance violation and more. Supplementing police coverage for the City of Lisbon has resulted in 2,240 minutes of patrol time, 275 minutes in service calls, and 160 minutes of administrative time for a total of \$1,783.33.

Mt. Vernon Public Works Report. City crews have used a box drag to regrade some alley surfaces. The drag takes rock from high spots and places it in lower, wheel track spots. 15 tree stumps have been ground in various spots around town. These areas have been filled and seeded. All park restrooms are open. Fields have been prepped for games. The pool was power washed and has been filled. Chemicals were added and balanced. Jane DeWitte has taken the seasonal garden position. Areas impacted by the sidewalk program have been filled with dirt and seeded.

Mt. Vernon Parks and Recreation Report. Chemicals will be applied to the quarry to rid it of the duck meal. On April 20th the entire 4th grade classes from Washington Elementary participated in an Earth Day field trip at Nature Park. The pool opening date is scheduled for May 26. Chalk the Walk was a huge success with 160 artists.

Reports of Mayor/Council/Administrator

Council Reports. Christensen reported that the Housing Committee split into three sub-committees. They are: LMI Housing, Market Housing and Senior Housing.

City Administrator's Report. The City has issued several solicitors licenses to roofing companies and car detailers. Staff is working with OPN to finalize the Lester Buresh Family Community Wellness square footage. Dirt is moving in the Stonebrook subdivision and storm sewer work has been completed in Spring Meadow Heights.

As there was no further business to attend to the meeting adjourned the time being 7:39 p.m., May 21, 2018.

Respectfully submitted,
Sue Ripke
City Clerk